

## **Architectural Review and Approval Process**

### **Approval process**

- The homeowner will make an application to the ARC on the enclosed official Arbor Trace Homeowner's Association Architectural Review Application.
- The form can be obtained from any member of the ARC committee, Association president, Board of Directors, or go to Table of Contents and click on "ARC Form".

### **Review process**

- The ARC will review the submission and within 14 days notify the owner of the decision.
- A simple majority of the ARC is required to approve or disapprove a project.

## **Architectural Appeal Process**

### **Appeal process**

- If an applicant has been denied, or approved subject to conditions that the owner feels are unacceptable, the owner may request a hearing before the ARC to justify his/her position.
- The ARC will notify the owner of its final decision within ten (10) days of the hearing.